The Annual Quality Assurance Report (AQAR) of the IQAC-2014-15

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year

2014-15

1. Details of the Institution

1.1 Name of the Institution

Mahila Arts College, Motipura

1.2 Address Line 1

Motipura Bypass

Address Line 2

Vidhyanagari

City/Town

Himatnagar, Dist: Sabarkantha

State

Gujarat

Pin Code

383001

Institution e-mail address

macvidhyanagari@gmail.com

Contact Nos.

02772 244622

Name of the Head of the Institution:

Dr.Kanaiyalal L. Patel

Tel. No. with STD Code:

02772 233780

Mobile:

99255 31707

Name of the IQAC Co-ordinator:

Dr. Bhailal L. Patel

Mobile:

94265 03180

IQAC e-mail address:

blgrowmore@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

OR

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

EC/51/A & A/41 Dated 31/12/2009

1.5 Website address:

www.vidhyanagari.org

Web-link of the AQAR:

www.vidhyanagari.org/AQAR20014-15

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.11	2009	5 Years
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

05/07/2010

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

  i. AQAR   (DD/MM/YYYY)
 ii. AQAR_____ _____ (DD/MM/YYYY)
iii. AQAR_____ _____ (DD/MM/YYYY)
 iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

University   State [ ] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√] No [ ]

Constituent College   Yes [ ] No [√]

Autonomous college of UGC   Yes [ ] No [√]

Regulatory Agency approved Institution   Yes [ ] No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [ ] Men [ ] Women [√]

                        Urban [√] Rural [ ] Tribal [ ]

Financial Status   Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☑ Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify) | . N A |

1.11 Name of the Affiliating University *(for the Colleges)* | Hemchandracharya North Gujarat University, Patan, Gujarat |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | - |

University with Potential for Excellence | - | UGC-CPE | - |

DST Star Scheme | - | UGC-CE | - |

UGC-Special Assistance Programme | - | DST-FIST | - |

UGC-Innovative PG programmes | - | Any other (*Specify*) | - |

UGC-COP Programmes | - |

2. IQAC Composition and Activities

2.1 No. of Teachers `5`

2.2 No. of Administrative/Technical staff `1`

2.3 No. of students `1`

2.4 No. of Management representatives `1`

2.5 No. of Alumni `1`

2. 6 No. of any other stakeholder and

   community representatives `1`

2.7 No. of Employers/ Industrialists `0`

2.8 No. of other External Experts `0`

2.9 Total No. of members `10`

2.10 No. of IQAC meetings held `2`

2.11 No. of meetings with various stakeholders: `2`   Faculty `2`

   Non-Teaching Staff Students `2`   Alumni `0`   Others `2`

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ☑

   If yes, mention the amount `-`

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos. `-`   International `-`   National `-`   State `-`   Institution Level `-`

(ii) Themes

| --- |
| |

2.14 Significant Activities and contributions made by IQAC

-Preparing AQAR
-Monitoring Quality of Education
-Planning for the academic year and implementation
-Workshop organized on Wonder Women Empowerment
-Management organized guidance and motivation programme for staff.
-De-addiction programme organized.
-Tree plantation programme organized with the help of Lions Club, Himatnagar
-Self employment camp organized by district employment office, himatnagar
- Memory power and self confidence development programme by V Care
  Foundation, Gandhinagar

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality
enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To organize university lecture and seminar and training workshop.	We organized university lecture and seminar and workshop
To organize self defense training for girls To organize self employment shibir.	Self defense training is organized by Hasmukh Vaja under the title 'Wonder Women Empower' Self employment Shibir was organized by District employment office in presence of Additional Collector Bhargavi Ben dave.
To organize different extension activities for society	Lecture was organized on Vysan Mukti and people took oath to leave vyasan.
Formation / co-ordination of diff. Committees and work allocation.	The co-ordinators of different committees are given the responsibilities of the committee for the academic year.

Please see ANNEXURE: II

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes | √ | No | |

Management | √ | Syndicate | | Any other body | |

Provide the details of the action taken

The AQAR report was placed and it was approved by it.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	03	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	03
Total	06	-	-	-

Interdisciplinary	-	-	-	-
Innovative	-		-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of Programmes:

Pattern	Number of programmes
Semester	03 (B.A.)
Trimester	-
Annual	-

1.3 Feedback from stakeholders*   Alumni √   Parents -   Employers   Students √
    (On all aspects)

                                              -              √   -

Mode of feedback : Online Manual Co-operating schools (for PEI)

Please see ANNEXURE: I

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The College follows the syllabi prescribed by the affiliating university. However the faculties contribute in revision and update of syllabi as member of BOS

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> N A

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
13	01	12	-	-

2.2 No. of permanent faculty with Ph.D.   08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	2	0	0	0	0	0	0	0	2

2.4 No. of Guest and Visiting faculty and Temporary faculty   -   -   01

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	4	33	10
Presented papers	4	30	06
Resource Persons	0	2	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- PPT is used for effective teaching

- Use of ICT

-Various teaching aids are used in class room

-Teachers collect assignment of respective papers

-Experts are invited to deliver lecture

- Teaching and learning is supported by industrial visit and excursion

2.7 Total No. of actual teaching days
     during this academic year

| 230 |

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

Internal and external examinations are conducted as par guideline of the university

2.9 No. of faculty members involved in curriculum
     Restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

| BOS-04 | 0 | 0 |

2.10 Average percentage of attendance of students

| 80% |

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B A Sem-6	318	8.18%	51.26%	3.77%	30.19%	93.41%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

-Feed back analyses, result, discussion with teachers

- Helps in academic planning / implementation

- Recommends related Books / Reference Books / ICT etc

- Encourages faculty to attend seminars, conferences and Faculty Development Programmes to update their knowledge in their respective research field.

- Teachers are encouraged to publish their research paper

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	07
Staff training conducted by the university	0
Staff training conducted by other institutions	13
Summer / Winter schools, Workshops, etc.	04
Others: Seminars / Conference	13

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	06	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

-Recommendation for reference books

-Encouragement for research work

-Publication of Research articles in various journals and magazines

- The non Ph.D. Teachers are encouraged to join Ph.D.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	03	06	-
Non-Peer Review Journals	07	01	-
e-Journals	-	-	-
Conference proceedings	01	-	-

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No. | 08 | Chapters in Edited Books | - |

ii) Without ISBN No. | - |

3.8 No. of University Departments receiving funds from

UGC-SAP | - | CAS | - | DST-FIST | - |

DPE | - | DBT Scheme/funds | - |

3.9 For colleges   Autonomy | - | CPE | - | DBT Star Scheme | - |

INSPIRE | - | CE | - | Any Other (specify) | - |

3.10 Revenue generated through consultancy | - |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	05
Sponsoring agencies	-	-	-	-	Management

3.12 No. of faculty served as experts, chairpersons or resource persons | 03 |

3.13 No. of collaborations [-] International [-] National [-] Any other [-]

3.14 No. of linkages created during this year [-]

3.15 Total budget for research for current year in lakhs :

From Funding agency [-] From Management of University/College [-]

Total [-]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows
      Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	--

3.18 No. of faculty from the Institution [-]
        who are Ph. D. Guides
        and students registered under them [-]

3.19 No. of Ph.D. awarded by faculty from the Institution [-]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [-]   SRF [-]   Project Fellows [-]   Any other [-]

3.21 No. of students Participated in NSS events:

University level | 50 | State level | 27 |
National level | - | International level | - |

3.22 No. of students participated in NCC events:

University level | - | State level | - |
National level | - | International level | - |

3.23 No. of Awards won in NSS:

University level | - | State level | - |
National level | - | International level | - |

3.24 No. of Awards won in NCC:

University level | - | State level | - |
National level | - | International level | - |

3.25 No. of Extension activities organized

University forum | - | College forum | 4 |
NCC | - | NSS | 05 | Any other | - |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS Orientation Programme

- Thalassemia check up camp

- Blood donation camp

- NSS weekly camp at Himmatpur village

- Cleanliness Drive in the Campus

- De-addiction Programme

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10597.99 Sq.meter	-	Local Management	10597.99 Sq.meter
Class rooms	08	01	Local Management	09
Laboratories	-	-	-	-
Seminar Halls	01	-	Local Management	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	689	130	Govt. of Gujarat	819
Value of the equipment purchased during the year (Rs. in Lakhs)	1030370	697970	Govt. of Gujarat	1728341
Others	-	-	-	-

4.2 Computerization of administration and library

- Fully computerised administration and library
- Online enrolment, online exam form filing and results

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2919	181299	-	-	2919	181299
Reference Books	3856	432100	143	67273	3999	499373
e-Books						
Journals	416	64398	22	5523	438	69921
e-Journals						
Digital Database						
CD & Video	111	2825	-	-	111	2825
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	70	02	Yes	-	-	03	-	-
Added	03	-	-	-	-	-	03	-
Total	73	02	Yes	-	-	03	03	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

-Orientation of the students and faculty regarding computer, net access, Inflibnet

-Teachers use computers for preparing study material, exam paper setting and research.

–Teachers and students make use of wifi in the campus free of charge.

–Language laboratory is equipped with computers and wifi and the students are provided training for proficiency in English language.

-Teachers prepare PPTs and present in seminar hall for the students.

4.6 Amount spent on maintenance in lakhs :

i) ICT   ---------

ii) Campus Infrastructure and facilities   155700

iii) Equipments   3600

iv) Others   5150

                                    Total :   164450

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

-Orientation of the students regarding ,NSS,Library service and various departments

-Awareness about scholarship, Thallesemiya Test

-Remedial coaching, Bus Pass Guidance

-At the time of admission a prospectus is circulated to the students along with admission form

- On the first day of the college, entry students are divided into subject wise groups and are counselled by teachers about rules and regulations of the college and university.

-Students are encouraged to join Cultural, N.S.S, and Sports activities as per their likings.

5.2 Efforts made by the institution for tracking the progression

-Monitoring, Evaluating, encouraging the staff involved in different activities.

-Budget allocation for co-curricular and extra activities.

- The progression of the students is tracked by results of Internal and external exams held in college.
- After declaration of result, the star batch committee scrutinizes the results of students and tracks the progression of students' academic performance.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
914	-	-	-

(b) No. of students outside the state

0

(c) No. of international students

0

Men UG

	No	%
	-	-

Women UG

	No	%
	914	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
274	277	207	357	00	1112	179	247	173	315	00	914

Demand ratio   100%   Dropout : 26.14%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

-Career counseling cell displays notices on notice boards about vacancies in
 state, central and private sectors and encourages to appear in such exams.
-Career counseling cell collects data of the students and encourages for
 competitive exams.
- Students are offered books for competitive exams from the library.
- The alumni students are also offered books for competitive exams from the library

No. of students beneficiaries

240

5.5 No. of students qualified in these examinations

NET | - | SET/SLET | - | GATE | - | CAT | - |

IAS/IPS etc [-] State PSC [-] UPSC [-] Others [05]

5.6 Details of student counseling and career guidance

- The students are guided by career Guidance cell at the time of choice of subjects in the beginning of new academic year, for competitive exams etc. They are also counseled for joining various co-curricular and extracurricular activities. Moreover, slow learners and advances learners are given special treatment.
- Library and NSS orientation
- Competative examination coaching is arranged

No. of students benefitted [300]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	09

5.8 Details of gender sensitization programmes

- Lectures to create awareness on Gender equality
- Women's cell
- The N.S.S and Women's development cell address gender sensitization issues.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [48] National level [04] International level [--]

No. of students participated in cultural events

State/ University level | 08 | National level | - | International level | - |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level | - | National level | 04 | International level | - |

Cultural: State/ University level | - | National level | - | International level | |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	503	1878275/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organized / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | 05 |

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<div style="border:1px solid black">

Vision

1   To provide and encourage students for higher education in entire region

2   To develop and empower girls to contribute Nation and Society.

3   To enhance and to improve the quality and the standard of education

4   To impart skill based education to girl students.

Mission

1   To encourage maximum girl students for higher education.

2   To make overall development of students through educational and co-curricular activities.

3   To set up programmes to develop Social and National awareness.

4   Continuous monitoring to improve the quality and the standard of education.

</div>

6.2 Does the Institution has a management Information System

> Yes, the institute has MIS system which provides
> information regarding the institutional activities regularly.

6.3 Quality improvement strategies adopted by the institution for each of the following:

    6.3.1   Curriculum Development

University designed curriculum is accepted. Two faculties are members of 'Board of Study' at University. We give our suggestions also.

6.3.2 Teaching and Learning

-Academic diary

-Planning taking into consideration the current trends.

- Teachers keep record of the presence of the students.

-Feedback system

- In the beginning of the year principal hold meeting with teachers and chalks out the plan.

- Photo copy material is provided to the students.

6.3.3   Examination and Evaluation

-Internal Examination system

- Continuous evaluation

- Test , book review, assignment and term paper.

6.3.4   Research and Development

- Participation in seminar, conference, workshop

- Purchase of Research related books / reference books

- Teachers are encouraged to take part in seminar and conferences.

-Publication of Articles in journals, magazines

6.3.5   Library, ICT and physical infrastructure / instrumentation

- Separate cabin for the librarian.

- Collection of CDs/ VCDs and Computer, Net, Printer, Scanner

-SOUL software in library

- Timely checking of infrastructure of the institution

-Two projectors, Photocopy facility is available for Students.

6.3.7   Faculty and Staff recruitment

-As per norms of Gujarat government

-As per norms of HNG University, Patan.

6.3.8   Industry Interaction / Collaboration

-Collaboration with Rotary Club

- Collaboration with Parakh Sansthan

6.3.9   Admission of Students

- Admission Committee helps/guidance

- Broacher giving complete information

- Online enrolment system

6.4 Welfare schemes for	Teaching	Co-operative Society Group Insurance Meternal Leave, Study Leave
	Non teaching	Co-operative Society Group Insurance Different training
	Students	Books on Library Ticket Merit Scholarship Free ship by Govt. Group Accidental Insurance

6.5 Total corpus fund generated   ---

6.6 Whether annual financial audit has been done   Yes √   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	No	-
Administrative	Yes	Gujarat Govt.	Yes	C.A.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [√]

For PG Programmes   Yes [ ]   No [√]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Continuous evaluation system

-Assignment, Class seminar

- University holds meeting with its stake holders and discuss about exam reforms and are Implemented.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-As per rules of affiliated University, HNGUniversity , Patan

6.11 Activities and support from the Alumni Association

- Alumni association holds meeting and give their suggestions and give their feedback

-Supports NSS activities, Annual Day celebration

6.12 Activities and support from the Parent – Teacher Association

- Parents –Teachers meetings are hold and they give their suggestions.

- Parents are invited in different functions of the college.

- With the consent of principal parents can meet teacher to discuss the progress of their ward

6.13 Development programmes for support staff

- College credit society offers loan to support staff.
- The computer teachers guide and support the staff
- Uniform is given by management

6.14 Initi

- Tree Plantation

- For the protection of tree wired guard are provided by Nagarpalika

-Dustbin are placed at different places of the campus

-Declared No Use of Plastic Zone in campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> -Focus on quality education
>
> -Students are offered new subjects for Elective Generic and Soft skill.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> - Committees & co-ordinations / work allocation
> - Need base purchase of equipments & books.
> -Implementation of 'Saptadhara' (Seven Divisions)
> - To organize university lecture , seminar and workshop
> - To organize self defance training for girls
> - To organize self employment shibir
> - To organize extension activities for society

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> Celebration of Annual Day and Prize Distribution(Annexure: III)
> Youth Co-operative training Programme for girls. (Annexure: VI)

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> -Campus Cleanliness
> - Tree guards are put around the trees
> -Tree Plantation
> -Petrol saving Day is celebrated every year. The Teaching staff, Non-teaching staff and the students come to the college without vehicles on that day.

7.5   Whether environmental audit was conducted?   Yes √   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. **Plans of institution for next year**

Name : Dr Bhailal L Patel

Name Dr. Kanaiyalal L Patel

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____***_____

ANNEXURE: II

Hemchandrachary North Gujarat University Patan affiliated

Mahila Arts College, Vidhyanagari , Motipura,Himatnagar

Academic Calendar - 2014-15

"RE-ASSESSMENT YEAR"

Term - I - May 2014

- Planning of First Patosav of Gyaneswar Mahadev Temple.

Term - I - June 2014

- To Organize cleanness campaign at the beginning of term start on 16/06/2014.
- Academic sessions start from 23/06/2014.
- Schedule staff meeting.
- Preparation of Reassessment (NAAC)
- To organize awareness session of course curriculum.
- Organize activities under the head of "SAMUDAYIK SEVA DHARA".
- To organize Activities under head of Sports,Yoga,Athletic.
- Planning of management meeting.
- Planning of GK Test.
- Planning of training workshop for student and faculty.
- Preparation & distribution of student I-CARD.

Term - I - July 2014

- Formation of N.S.S advisory committee.
- Preparation & scheduling different activities.
- Preparation for celebration of "JAYA-PARVATI VRAT".

- Celebration of "GURU PURNIMA" festival.
- Organize activity under the head of skill development program.
- To organize workshop for woman empowerment.
- Celebration of birth day of famous writer Resp.Uma Sankar Joshi.
- Organizing elocution competition.
- To take part in different seminar organizes by University and other colleges.
- To organize orientation program.
- To organize expert session.
- To organize social awareness program.
- To organize Tree Plantation program.
- Planning for Tree conservation activity.

Term - I - August 2014

- Planning of Training workshop for women.
- To organize elocution competition.
- Planning for "CHALO COLLGE" campaign .
- Planning for to take part in seminar at university.
- To organize expert session on self employment.
- Celebration of Raksha Bandhan festival.
- To organize expert session under the head of GYAN DHARA.
- To encourage students and send them in University Youth convention.
- Celebration of Independent Day.
- To organize N.S.S Certificate distribution program & encourage student by this activity.
- To celebration of Ganesh Festival.

Term - I - September 2014

- Planning for celebration of sport festival.
- To celebration of Knowledge Week program.
- To organize cleanliness program under cleanliness campaign.
- To organize essay and elocution competition.
- To organize recitation of self poetry.
- Celebration of birth day of Dr. SARVA PALLI RADHARUSHNA.
- To organize camp for AMBAJI PAD YATRI.
- Planning for students one day Picnic.

- To organize blood donation camp.
- Scheduling of first internal examination.
- Celebration of Navratri Festival & arranging Garba comprtittion.
- To organize thalassemia test camp.

Term - I - October   2014

- Celebration of Mahatma Gandhi Jayanti.
- Organize cleanliness program.
- Celebration of Sankrit Day.
- Celebration of Traditional Day.
- To organize Dawning competition.

Term - I - November 2014

- Preparation of University Examination.
- University examination from 17/11/2014 to 29/11/2014.
- Planning of N.S.S annual camp.
- To organize workshop on skill development.

Term - II - December 2014

- To organize activity under KALA KAUSHLYA.
- Planning for students one day picnic.
- To organize blood donation camp.

Term - II - January 2015

- New year celebration
- Celebration of REPUBLIC DAY.
- Organizing Rangoli,Mahendi,Singing competition.
- Planning for academic tour.

Term - II - Febaury 2015

- Planning & scheduling of annual day.
- Prize distribution program.
- Planning & preparation of internal exam.
- Student guidance Program

- Paper assessment & preparation of internal marks sheet.

Term - II - March 2015

- To organize student guidance program for university examination
- Syllabus revision and module test.
- Planning for university examination.

Term - II - April 2015

- University paper assessment.
- Preparation of activities annual report.
- Staff meeting.
- Summer Vacation.

Annexure: I

Feedback analysis:

The institute has started a system of collecting feedback from the students from this year only. A feedback form is available on the college website. Students are informed about it from the very beginning. They give their feedback and all the received forms are analyzed by the members of the committee.

The analysis given below is on the basis of the received feedback from the students:

• In the matter of Infrastructural facilities 70% students are satisfied with the facility available in the college.

• With regards to Curricular aspects, about 85% students find the content of the syllabi and library holdings satisfactory.

• Faculty"s performance and completion of the syllabi, 90% students find it well.

• Evaluation system and the administrative work are noted satisfactory by 87% of the students.

ANNEXURE: III

Best Practice - 2

Title   :   Celebration of Annual Day and Prize Distribution.

Every year the institution celebrates 'Annual Day Function' with support of 'Students Council' The students gets opportunity to enhance their talent through various cultural performances on the stage among the dignitaries, villagers, parents, alumni, the members of trust and the present students. This day is organized in February month every year. The students take part in various activities like one act play, mime, folk dance, Garba, solo song ... etc. The cultural committee prepares the students for above performances and gives them enough practice for fifteen days before the celebration of annual day. The students come out with excellent performance on the stage. They get an excellent chance to perform their talent and enhance their abilities. They become more confident and they can perform better in the next year celebration with the previous experience of last year annual day celebration.

On the same day, the college celebrates the prize distribution ceremony for the clever and skilled students of the institution. The college distributes prizes, awards and trophies to the students who have special   achievements in educational co-curricular, sports, N.S.S. activities. The students feel honored through this kind of encouragement. They feel that their special achievements and skills are

rewarded. They are important assets of the institution. During whole year the students try to perform better and better in academic, co-curricular and extra-curricular activities. The healthy competitive atmosphere is created among the students for better progress and better performance. So they come to college regularly and participate according to their skills and talent in various activities and programmes of the institution. The criterions for awarding the students are as follows;

The students who performed the best at university examinations, sports, cultural and NSS activities of last year, the first three students are awarded with trophies and certificates. They get motivated by these rewards. So they get the overall development of their personality. The problem of indiscipline has been declined year after year. The students study sincerely and our college results are better than the average results of H.N.G.U and the nearby colleges.

ANNEXURE: IV

Best Practice-I
Title:
Youth Cooperative training programme for girls

The goal of youth co-operative training for girls is to promote the concept of cooperative work and to guide them to carry out such cooperative activities in future. We want to enable them to participate in cooperative activities. We also wish to instill in them the seeds for development. Ours is the Girls College and majority of our college students are from rural and interior areas. The surrounding areas population is educationally, socially and economically backward. The students also work in the field or doing labor work for their livelihood. They don't have healthy educational environment at home. The institution started co-operative training for these young girls for one week. The aim of this training is to inspire and encourage them for their livelihood. We invite expert from Co-operative Union. The training is conducted every year in the institute with a view to enable the students to understand the functioning of cooperative activities. The weekly training creates a proper environment for cooperative activities. The students can start some cooperative activity in future. In the highly competitive market scenario, such training can help them to serve as well as to earn in rural and urban area.

The present market and commercial context requires something more concrete and fruitful as the option for capitalism and mixed economic policies. The cooperative sector can serve as a better substitute for growth and development of economic policy. Around 60% mass of the society is benefited by the cooperative activity directly or indirectly. The District Cooperative Union of Sabarkantha takes the initiative to promote the concept of cooperative activities for the youth and our institute provides them a proper platform for such activity.

The practice is unique as it motivates the students for cooperative activity. It makes them familiar with the origin and major principles of cooperative activity. It also focuses on the scope of cooperative activity at international level. The feeling of cooperation among students is also seen being developed. The training proved a fruitful one as the students of all the departments. Problems Encountered In the initial stage it was difficult to carry out such training in the college as to find out the resource persons and experts for the concerned field was a bit difficult task. Sabarkantha District Cooperative Union agreed to assist us, it became possible. Another challenge was to convince students to join it. The faculty members of all departments motivated them to join it. Resources Required: The Resources required are a hall with internet facility and experts of cooperative sector. A group of around sixty learners. Faculty with the basic knowledge of cooperative sector.