

The Annual Quality Assurance Report (AQAR) of the IQAC-17-18

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year

2017-18

1. Details of the Institution

1.1 Name of the Institution

Mahila Arts College, Motipura

1.2 Address Line 1

Motipura Bypass

Address Line 2

Vidhyanagari

City/Town

Himatnagar, Dist: Sabarkantha

State

Gujarat

Pin Code

383001

Institution e-mail address

macvidhyanagari@gmail.com

Contact Nos.

02772 244622

Name of the Head of the Institution:

Dr. Kanaiyalal L. Patel

Tel. No. with STD Code:

02772 233780

Mobile:

9255 31707

Name of the IQAC Co-ordinator:

Dr. Bhailal L. Patel

Mobile:

94265 03180

IQAC e-mail address:

blgrowmore@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/51/A & A/41 Dated 31/12/2009

1.5 Website address:

www.vidhyanagari.org

Web-link of the AQAR:

www.vidhyanagari.org/AQAR20017-18

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.11	2009	5 Years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

05/07/2010

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

-

1.11 Name of the Affiliating University (*for the Colleges*)

Hemchandracharya North Gujarat University, Patan, Gujarat

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="5"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="0"/>
2.9 Total No. of members	<input type="text" value="12"/>

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Preparing AQAR
- Monitoring Quality of Education
- Planning for the academic year and implementation
- Holistic wellness and yoga awareness programme by Swayam Prabha Academy
- Kanya Kelavani Protshahan Yatra
- Establishment of Laughfter Club by Dr P H Patel
- Teacher Development workshop by management
- Distribution of tablet by Govt. of Gujarat
- Distribution of Ayurvedik Drinks for Swain Flu
- Food festival by students
- Blood group checks up and blood donation camp

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To organize co-carricular activities through NSS and College Students	Various activities were organized by NSS and college students.
To promote girl students for higher education of rural area.	College conducted Kanya Kelavani Protsahan Yatra in different villeges.
To organize awareness progarmmes for competitive exam.	Arranged lectures of experts on various subjects. General Knowledge competition and Question Forum was organized
Formation / co-ordination of diff. Committees and work allocation.	The co-ordinators of different committees are given the responsibilities of the committee for the academic year.

Please see ANNEXURE II

* *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Yes, in the meeting with management, the AQAR has been submitted, discussed and the management has given promise to satisfy the needs of the institutions mentioned in AQAR.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	03	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	03
Total	06	-	-	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of Programmes:

Pattern	Number of programmes
Semester	03 (B.A.)
Trimester	-
Annual	-

1.3 Feedback from stakeholders*
(On all aspects)

Alumni	<input checked="" type="checkbox"/>	Parents	<input type="checkbox"/>	Employers	<input type="checkbox"/>	Students	<input checked="" type="checkbox"/>
Mode of feedback :	Online	<input type="checkbox"/>	Manual	<input checked="" type="checkbox"/>	Co-operating schools (for PEI)	<input type="checkbox"/>	

Please see ANNEXURE I

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The College follows the syllabi prescribed by the affiliating university. However the faculties contribute in revision and update of syllabi as member of BOS

1.5 Any new Department/Centre introduced during the year. If yes, give details.

N A

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
14	02	12	-	-

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

01

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	27	43	03
Presented papers	25	43	01
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Seminar and quiz for students
- Use of ICT
- Continuous evaluation
- Arranged general knowledge test
- Special attention paid to slow learners and advanced learners.

2.7 Total No. of actual teaching days during this academic year 231

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Internal and external examinations are conducted as per guideline of the university

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

BOS-05	0	0
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2.10 Average percentage of attendance of students 80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B A Sem-6	144	07.64%	43.05%	5.56%	28.47%	84.72%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Feed back analyses, result, discussion with teachers
- Helps in academic planning / implementation
- Recommends related Books / Reference Books / ICT etc.
- Organized awareness programme for competitive exam

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	08
Staff training conducted by the university	0
Staff training conducted by other institutions	12
Summer / Winter schools, Workshops, etc.	03
Others: Seminars / Conference	14

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	6	6	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

-Recommendation for reference books
-Encouragement for research work
-Publication of Research articles in various journals and magazines
- Teachers are promoted to publish their books with ISBN nos.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	03	01	-
e-Journals	-	04	-
Conference proceedings	01	09	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (<i>other than compulsory by the University</i>)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	02	-	-	04
Sponsoring agencies	-	Gujarat Sahitya Academy	-	-	Trust

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="100"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="4"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="06"/>	Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS Orientation Programme
- Thalassemia check up camp
- Women education awareness rally in villeges
- NSS weekly camp at Moyad village
- Health awareness for people
- Employment awareness for girls

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	19571.76 Sq.meter	-	Local Management	19571.76 Sq.meter
Class rooms	11	-	Local Management	11
Laboratories	-	-	-	-
Seminar Halls	01	-	Local Management	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	845	62	Local Management	907
Value of the equipment purchased during the year (Rs. in Lakhs)	2230622	21920	Local Management	2252542
Others	-	-	-	-

4.2 Computerization of administration and library

- Fully computerised administration and library
- Online enrolment, online exam form filing and results
- Online scholarship form

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3041	201564	--	-	3041	201564
Reference Books	4703	782069	09	4500	4712	786569
e-Books						
Journals	496	91879	24	8280	520	100159
e-Journals						
Digital Database						
CD & Video	111	2825	-	-	111	2825
Others (specify)	-					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centre	Computer Centre	Office	Depart -ments	Others
Existing	73	02	Yes	-	-	03	03	-
Added	-	-	-	-	-	-	-	-
Total	10	02	Yes	-	-	03	03	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<p>-Orientation of the students and faculty regarding computer, net access, Infilbnet</p> <p>-Teachers use computers for preparing study material, exam paper setting and research.</p> <p>-Teachers and students make use of wifi in the campus free of charge.</p> <p>-Language laboratory is equipped with computers and wifi and the students are provided training for proficiency in English language.</p> <p>-Teachers prepare PPTs and present in seminar hall for the students.</p>
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4.6 Amount spent on maintenance in lakhs :

i) ICT	250
ii) Campus Infrastructure and facilities	155700
iii) Equipments	8070
iv) Others	---
Total :	164020

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Orientation of the students regarding NSS, Library service and various departments
- Awareness about scholarship, Thalassemia Test
- Remedial coaching, Free Bus Pass Guidance
- At the time of admission a prospectus is circulated to the students along with admission form
- On the first day of the college, entry students are divided into subject wise groups and are counselled by teachers about rules and regulations of the college and university.
- Students are encouraged to join Cultural, N.S.S, and Sports activities as per their likings

5.2 Efforts made by the institution for tracking the progression

- Monitoring, Evaluating, encouraging the staff involved in different activities.
- Budget allocation for co-curricular and extra activities.
- The progression of the students is tracked by results of Internal and external exams held in college.
- After declaration of result, the star batch committee scrutinizes the results of students and tracks the progression of students' academic performance

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
501	-	-	-

(b) No. of students outside the state

0

(c) No. of international students

0

	No	%
Men UG	-	-

	No	%
Women UG	501	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
129	141	122	166	00	558	66	113	109	213	00	501

Demand ratio 100% Dropout: 26.13%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

-Career Guidance cell is actively functioning in the college.
 -Students are offered books for competitive exams from the library.
 -Career counseling cell collects data of the students and encourages for competitive exams

No. of students beneficiaries

180

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counseling and career guidance

- The students are guided by career Guidance cell at the time of choice of subjects in the beginning of new academic year, for competitive exams etc. They are also counseled for joining various co-curricular and extracurricular activities. Moreover, slow learners and advances learners are given special treatment.
- Library and NSS orientation
- Competitive examination coaching is arranged

No. of students benefitted

200

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	15

5.8 Details of gender sensitization programmes

- Lectures to create awareness on Gender equality
- Women's cell
- Lectures to create awareness on Gender equality
- Women's cell
- The N.S.S and Women's development cell address gender sensitization issues

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	283	1078335/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

- 1 To provide and encourage students for higher education in entire region
- 2 To develop and empower girls to contribute Nation and Society.
- 3 To enhance and to improve the quality and the standard of education
- 4 To impart skill based education to girl students.

Mission

- 1 To encourage maximum girl students for higher education.
- 2 To make overall development of students through educational and co-curricular activities.
- 3 To set up programmes to develop Social and National awareness.
- 4 Continuous monitoring to improve the quality and the standard of education.

6.2 Does the Institution has a management Information System

Yes, the institute has MIS system which provides information regarding the institutional activities regularly.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

University designed curriculum is accepted. Two faculties are members of 'Board of Study' at University. We give our suggestions also.

6.2.2 Teaching and Learning

- Academic diary
- Planning taking into consideration the current trends.
- Expert speakers are invited by departments and committees to enlighten students.
- Feedback system
- Star batch committee Guides the students for better performance in university exam.

6.3.3 Examination and Evaluation

- Internal Examination system
- Continuous evaluation
- Test, book review, assignment
- Internal marks are displayed by the exam committee on college notice boards.

6.3.4 Research and Development

- Participation in seminar, conference, workshop
- Purchase of Research related books / reference books
- Teachers, who are not having doctoral degree, are encouraged to pursue it.
- Publication of Articles in journals, magazines

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Separate cabin for the librarian.
- Collection of CDs/ VCDs and Computer, Net, Printer, Scanner
- SOUL software in library
- Timely checking of infrastructure of the institution
- Students and teachers are offered internet facility in library

6.3.6 Human Resource Management

- Infrastructure development through donors.
- Major source of donors
- Local Management actively works for the development of the institution

6.3.7 Faculty and Staff recruitment

- As per norms of Gujarat government
- As per norms of HNG University, Patan.

6.3.8 Industry Interaction / Collaboration

- Collaboration with Rotary Club
- Collaboration with Parakh Sansthan

6.3.9 Admission of Students

- Admission Committee helps/guidance
- Broacher giving complete information
- Online enrolment system
- Admissions of the students are made following the rules of university.
- Students are informed about free ship and scholarship by Govt. of Gujarat

6.4 Welfare schemes for

Teaching	Co-operative Society Group Insurance Maternal Leave, Study Leave
Non teaching	Co-operative Society Group Insurance Different Training
Students	Books on Library Ticket Merit Scholarship Free ship by Govt. Group Accidental Insurance

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	No	-
Administrative	Yes	Gujarat Govt.	Yes	C.A.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Continuous evaluation system
- Assignment, Class seminar
- University makes reforms through its department of examination

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-As per rules of affiliated University, HNGUniversity , Patan

6.11 Activities and support from the Alumni Association

- Alumni association hold meeting and give their suggestions and feedback
-Supports NSS activities, Annual Day celebration

6.12 Activities and support from the Parent – Teacher Association

- Parents –Teachers meetings are hold and they give their suggestions.
- Parents are invited in different functions of the college.
- With the consent of principal parents can meet teacher to discuss the progress of their ward

6.13 Development programmes for support staff

- College credit society offers loan to support staff.
- The computer teachers guide and support the staff
- Uniform is given by management

6.14 Initiatives taken by the institution to make the campus eco-friendly

-Tree Plantation
- For the protection of tree wired guard are provided by Nagarpalika
-Dustbin are placed at different places of the campus
-Declared No Use of Plastic Zone

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Increase in the use of ICT in classroom.
- Focus on quality education
- Formation of Research committee

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Organized co-curricular activities through NSS Unit and college students.
- Promote girl students for higher education of villages.
- organized programme for competitive exam
- Committees & co-ordinations / work allocation
- Need base purchase of equipments & books.
- Implementation of 'Saptadhara' (Seven Divisions)

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Celebration of Annual Day and Prize Distribution (Annexure: III)
2. Youth Co-operative training programme for girls (Annexure: IV)

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Campus Cleanliness
- Wall/Fencing around campus
- Tree Plantation
- No use of plastic

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. **Plans of institution for next year**



Name: Dr. B L Patel

Signature of the Coordinator, IQAC



Name Dr.K.L. Patel

Signature of the Chairperson, IQAC

ANNEXURE:II

Hemchandrachary North Gujarat University Patan affiliated

Mahila Arts College, Vidhyanagari , Motipura,Himatnagar

Academic Calendar - 2017-18

Term - I - June 2017

- Term start from 15/06/2017.
- Admission process.
- To organize Yoga awareness program.
- To organize girls canoe program.
- Celebration of fun fair.
- To organize orientation program & student faculty interaction program.
- Celebration of international Yoga day.
- To organize "Ashthan Pratham Din" program.
- To organize cleanliness campaign.
- To arrange staff meeting with management.

Term - I - July 2017

- Selection process of student's representative (CR).
- Student registration for N.S.S.
- Celebration of Gauri Vrat.
- To organize Tree Plantation program.
- To organize blood donation camp.
- Celebration of GURU PURNIMA.
- To organize SAMUDAYIK SEVA DHARA program.
- Birth day Celebration of Uma Sankar Joshi.
- To organize election awareness campaign.
- To organize GK test.
- To organize activity under the head of GYAN DHARA.
- Birth day Celebration of PREM CHANDRA.

Term - I - August 2017

- To Establish laughing club.

- To organize guidance seminar on self employment.
- To organize campus cleanliness activity.
- To arrange student council meeting.
- Celebration of Raksha Bandhan.
- Celebration of Independent day.
- To organize spiritual program.
- Celebration of Ganesh Chaturthi.
- Birth day celebration of Javerchand Meghani.
- Preparation of sem -I enrollement and send it to University.

Term - I - September 2017

- To organize sport related activities.
- To organize poetry recitation,slok and traditional singing activity.
- Techers Day celebration
- Celebration of National blind day.
- Volley ball and cricket match.
- Celebration of Navratri festival.
- Planning for academic tour.
- To organize different competition.

Term - I - October 2017

- Planning for internal examination.
- Preparation for celebration of GYAN SATRA.
- Expert session on Health Care.
- To arrange expert guidance session on university examination.
- Celebration of Mahatma Gandhi Jayanti.
- Celebration of traditional day.
- Cleanliness campaign.
- Plananning for N.S.S camp.

Term - I - November 2017

- Planning for university examination.
- Staff meeting at the begining of second semester.
- Preparation for Youth Festival.

- University examination from 27/11/2017 to 28/11/2017.

Term - II - December 2017

- Celebration of SHRIMAD BHAGVAT GITA JAYANTI.
- To organize training workshop on cooperative sector.
- To organize staff meeting with management.
- To organize sports competition.
- To organize skill development program.
- To organize industrial visit.
- To organize academic tour.
- To organize voter awareness program.
- To organize workshop on woman empowerment.

Term - II - January 2018

- To organize food festival.
- To organize seminars for girls.
- To conduct GK test.
- To arrange intellectual session series.
- To organize Resp.D.L PATEL GYAN SATRA.
- To organize different competition.

Term - II - February 2018

- To organize sport festival
- To arrange worksho on life usefulness things.
- Planning & execution of internal examination.
- Preparation of internal mark sheet and send it to university.

Term - II - March 2018

- To organize thalessamia test camp.
- To organize blood group check and blood donation camp.
- Certificate & toffee distribution program.
- To organize career development seminar.
- To organize seminar on financial planning.
- fare well party

- University examination.

Term - II - April 2018

- University paper assessment.
- Preparation of activities annual report.
- Staff meeting.
- Summer vacation.
- Celebration of patosav.

ANNEXURE: I

Feedback Analysis

The institute has started a system of collecting feedback from the students from this year only. A feedback form is available on the college website. Students are informed about it from the very beginning. They give their feedback and all the received forms are analyzed by the members of the committee.

The analysis given below is on the basis of the received feedback from the students:

- In the matter of Infrastructural facilities 72% students are satisfied with the facility available in the college.
- With regards to Curricular aspects, about 85% students find the content of the syllabi and library holdings satisfactory.
- Faculty's performance and completion of the syllabi, 89% students find it well.
- Evaluation system and the administrative work are noted satisfactory by 83% of the students.

ANNEXURE:III

Best Practice - 2

Title : Celebration of Annual Day and Prize Distribution.

Every year the institution celebrates 'Annual Day Function' with support of 'Students Council'. The students get opportunity to enhance their talent through various cultural performances on the stage among the dignitaries, villagers, parents, alumni, the members of trust and the present students. This day is organized in February month every year. The students take part in various activities like one act play, mime, folk dance, Garba, solo song ... etc. The cultural committee prepares the students for above performances and gives them enough practice for fifteen days before the celebration of annual day. The students come out with excellent performance on the stage. They get an excellent chance to perform their talent and enhance their abilities. They become more confident and they can perform better in the next year celebration with the previous experience of last year annual day celebration.

On the same day, the college celebrates the prize distribution ceremony for the clever and skilled students of the institution. The college distributes prizes, awards and trophies to the students who have special achievements in educational co-curricular, sports, N.S.S. activities. The students feel honored through this kind of encouragement. They feel that their special achievements and skills are rewarded. They are important assets of the institution. During whole year the students try to perform better and better in academic, co-curricular and extra-curricular activities. The healthy competitive atmosphere is created among the students for better progress and better performance. So they come to college regularly and participate according to their skills and talent in various activities and programmes of the institution. The criteria for awarding the students are as follows;

The students who performed the best at university examinations, sports, cultural and NSS activities of last year, the first three students are awarded with trophies and certificates. They get motivated by these rewards. So they get the overall development of their personality. The problem of indiscipline has been declined year after year. The students study sincerely and our college results are better than the average results of H.N.G.U and the nearby colleges.

ANNEXURE: IV

Best Practice-I

Title:

Youth Cooperative training programme for girls

The goal of youth co-operative training for girls is to promote the concept of cooperative work and to guide them to carry out such cooperative activities in future. We want to enable them to participate in cooperative activities. We also wish to instill in them the seeds for development. Ours is the Girls College and majority of our college students are from rural and interior areas. The surrounding areas population is educationally, socially and economically backward. The students also work in the field or doing labor work for their livelihood. They don't have healthy educational environment at home. The institution started co-operative training for these young girls for one week. The aim of this training is to inspire and encourage them for their livelihood. We invite expert from Co-operative Union. The training is conducted every year in the institute with a view to enable the students to understand the functioning of cooperative activities. The weekly training creates a proper environment for cooperative activities. The students can start some cooperative activity in future. In the highly competitive market scenario, such training can help them to serve as well as to earn in rural and urban area.

The present market and commercial context requires something more concrete and fruitful as the option for capitalism and mixed economic policies. The cooperative sector can serve as a better substitute for growth and development of economic policy. Around 60% mass of the society is benefited by the cooperative activity directly or indirectly. The District Cooperative Union of Sabarkantha takes the initiative to promote the concept of cooperative activities for the youth and our institute provides them a proper platform for such activity.

The practice is unique as it motivates the students for cooperative activity. It makes them familiar with the origin and major principles of cooperative activity. It also focuses on the scope of cooperative activity at international level. The feeling of cooperation among students is also seen being developed. The training proved a fruitful one as the students of all the departments. Problems Encountered In the initial stage it was difficult to carry out such training in the college as to find out the resource persons and experts for the concerned field was a bit difficult task. Sabarkantha District Cooperative Union agreed to assist us, it became possible. Another challenge was to convince students to join it. The faculty members of all departments motivated them to join it. Resources Required: The Resources required are a hall with internet facility and experts of cooperative sector. A group of around sixty learners. Faculty with the basic knowledge of cooperative sector.

