Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**MAHILA ARTS COLLEGE**
Name of the head of the Institution	**Dr Kanaiyalal L Patel**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02772244622**
Mobile no.	**9925531707**
Registered Email	**macvidhyanagari@gmail.com**
Alternate Email	**blgrowmore@gmail.com**
Address	**Bypass Road, Vidhyanagari, Motipura**
City/Town	**HIMATNAGAR**
State/UT	**Gujarat**
Pincode	**383001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr Bhailal L Patel**
Phone no/Alternate Phone no.	**02772232180**
Mobile no.	**9426503180**
Registered Email	**blgrowmore@gmail.com**
Alternate Email	**macvidhyanagari@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.mahilaartshimatnagar.org/naac-aqar.html

4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website: Weblink :	http://www.mahilaartshimatnagar.org/about-academic-calendar.html

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.11**	**2009**	**31-Dec-2009**	**30-Dec-2014**

6. Date of Establishment of IQAC

05-Jul-2010

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Constitutional Rights of Women	**09-Aug-2018** **1**	**145**

Success Without Fear	18-Aug-2018 1	90
Environmental Awareness	22-Aug-2018 1	140
Motivational Seminar	22-Sep-2018 1	115
Gyan Satra	26-Oct-2018 1	385
Students Orientation Programme	06-Jul-2018 1	185
Women Empowerment	07-Aug-2018 1	140
Constitutional Rights of Women	09-Aug-2018 1	145
Success Without Fear	18-Aug-2018 1	90
Environmental Awareness	22-Aug-2018 1	140
Motivational Seminar	22-Sep-2018 1	115
Gyan Satra	26-Oct-2018 1	385
Silver Jublee Celebration	26-Feb-2019 2	1500

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

File Attached

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To celebrate silver jubilee year of the college.	Silver jubilee of the college is celebrated in the presence of educationist and saints.
To felicitate the employees who are retiring.	College felicitated the employees who are retiring.
To promote girl students for higher education of rural area.	College conducted Kanya Kelavani Protsahan Yatra in different villages
Formation / co-ordination of diff. Committees and work allocation	The co-ordinators of different committees are given the responsibilities of the committee for the academic year
To organize extension activities.	Distributed books and clothes in slum areas.
To arrange inter college lecture	Inter college lecture were arranged
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Management	02-Aug-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2018

Date of Submission	30-Sep-2018

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	This proves to be very essential and useful to the changing needs of higher education. Any type, kind and size of an educational institution require a userfriendly and efficient MIS system to take the institution a step further in the right direction and to boost student success. No matter what the core needs, every forwardthinking campus must implement an MIS to fully utilize and efficiently track their resources and make appropriate decisions. Students are at the heart of an educational institution. MIS stores crucial student data such as personal data, exam records, and even hostel and library details. Additionally, it keeps track of the daytoday progress of students which is eventually used to analyze and monitor the improvements in students overtime. The college believes in a system of participative management. The flow of information and decision making processes are systematized and channeled through all the key constituents of the college. The various opinions and suggestions provided by the Governing Body, Management Committee and other stake holders are implemented by the various administrative offices under the eminent and active leadership of the principal. The Heads of the Departments ensure the efficient and smooth functioning of the activities of the Department in Collaboration with other members of the Department. At the beginning and at the end of each academic term regular staff meetings are arranged to discuss and decide on matters relating to academics and administration Regular interactions with stake holders, comprising of faculty, parents and alumnae and the students are organized regularly. Feedback received from faculty, students, alumnae and other stakeholders are considered for continuous review and revision

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our college is affiliated to the Hemchandracharya North Gujarat University, PATAN. Hence, the institution scrupulously follows the Curriculum and Academic Calendar prescribed by the University (HNGU) for the Courses / Programmes offered. Though the college doesn't have a direct involvement in the framing of the Curriculum, the institution exerts its influence through the faculties holding various positions in the Boards of Studies. To complement the curriculum and keep in touch with the current trends, efforts are made by individual Departments through Seminars, Workshops, Guest Lectures and Term Papers. Remedial Courses are offered to the weak students, based on their academic performance in the University Exams. The major goal of the college is an all round development of students for competence and productive career in a challenging and competitive world. The college has earned good reputation for its quest for excellence and student friendliness.The College BoS takes steps to enhance the effectiveness of the implementation of the Curriculum by analyzing the suggestions given by the members of the committee. These suggestions are communicated to the Boards of Studies, HNGU. Thus, the content gets updated time and again. Currently, the College offers Three UG Programmes. In UG Programmes, Professional Ethics, Communicative Skills in Different Languages taught in the college, Promotion of Self-Learning Group Studies, Vocational Training, Transferable Life Skills, Educational Tours and Field Work occupy a significant place under General studies.Experimental Learning, Problem Solving, Practical and Communicative Skills, Computer Knowledge, General Awareness and Women Issues also receive emphasis in dealing with the Curricular Aspects. Students are exposed to the latest developments in their respective fields through Guest Lectures and Seminars. Before the commencement of each semester, the faculty members frame Lesson Plans as per the Academic Calendar and these plans are implemented in accordance with the Academic Diaries. Feedback is collected from the students and Alumni for getting response on Curricular and Co-curricular Activities. Thus, the college provides ample encouragement and opportunity for the overall development of the students, equipped with soft different skills and entrepreneurship.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	04/10/2019	00	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	0	17/10/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	NIL	04/10/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	04/10/2019	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	NIL	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
As an institution, we believe that the feedback from students on various aspects of education provided by college is one of the best tools for academic performance measurement and management performance for the academic year 201819. We have collected students' feedback on various aspects related to educational and allied services provided by our college. Samples were taken from both faculties and all subjects were included in the survey. Samples were selected on random basis. Students were given full freedom to express their opinions. Feedback from various stakeholders proves fruitful to decide the reputation of the institution. It is one of the best tools to measure academic performance, management, governance and facilities provided to the students in the institution. We collected feedback from Parents manually on various aspects of the institution. We tried to collect information on institution itself and various services offered to their ward during their studies. The feedback form was circulated to parents and they were free to answer the questions of the feedback form without any watch over them. The survey was conducted in an unbiased way and the analysis of the feedback was made according to the system. We believe that feedback of alumni is also equally important to measure the performance of institution. We collected feedback from alumni students manually on various aspects of the institution. We tried to collect information on institution itself and various services offered to them during their studies. The feedback form was circulated to students and they were free to answer the questions of the feedback form without any watch over them. The survey was conducted in an unbiased way and the analysis of the feedback was done.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Gujarati, Hindi, Sanskrit	1560	590	590

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	590	0	12	0	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Toolsand resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
12	7	33	4	0	5

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In the beginning of the years Principal held meeting with all faculty members and allots students as per semester and roll number. College has total 590 students and as per the number of students the mentor and mentee ratio is 1.49.1. Mentor listen their mentee carefully and suggests proper solutions to students. Mentor always takes enough time before giving advice. All teachers are made aware of mentoring. Mentor provides all sorts of information and guidance to students for overall developments. When any student comes with problem mentor listens him carefully and guide him properly. Many a time students come with even personal problems. Teacher advises the student and solves it. Mentor guides their mentee about their study and academic activities. When students are having problem in their subject mentor solves the problem. Subjects mentor encourages their mentee for the higher study. Ours is Girls College and many students from village are coming for under graduate programme after completion of under graduation they wish to join higher studies. Sometime parents do not allow them for that at that time mentor convince their parents for the higher study. Mentor helps students for books and stationery because some students are coming from economically backward classes. Mentor creates their mentees what's up group and through this group mentor communicates regularly with them. Mentor provides all sorts of information such as exam time table activities, university events and celebration etc. Gujarat Government has provided tablet to all students for better study. Mentor gives demonstration and help to use their tablet for study. Students use e content through the help of tablet. Students are guided for maximum use of library and how to use reference books. Students are constantly evaluated by their mentor after evaluation weak students are counseled for improvement. If the student is weak they are encouraged by the mentor for their potential. Bright students are awarded in annual function by educationalist and saints. In this way mentor becomes a good role model for students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
590	12	1:49

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	12	1	1	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Associate Professor	NIL

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	01	Semester	20/04/2019	22/05/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College being affiliated to Hemchandracharya North Gujarat University, Patan, follows the University norms and guidelines regarding examination and evaluation. The university fixes a period of 15 days for the setting of papers for different examinations. After the papers are set, the university proceeds to conduct the examination as per the schedule declared earlier. These examinations are conducted at different centers decided by the University. The Principal of the college appoints a team of senior teachers as senior supervisors for conducting university examination. The University has made reforms in the evaluation system recently. Earlier on, the university dispatch centers used to send the answer sheets to the teachers. But, for last two years, the university has made it a tradition to hold central evaluation for all the levels of examination. This change has been introduced with an intention of getting the results of the exams within a span of 30 to 40 days. Thus the university holds the exams at the end of each semester. On the other side, the college has to follow the guidelines given by the university for conducting internal evaluation test. The University publishes the notice on its website related to internal evaluation before the university holds semester examination. The College constitutes Examination Committee of senior teachers for conducting internal examination. The College Examination Committee adheres to the guidelines and strictly follows the instructions of the university. The information about the evaluation process is communicated to the students and teachers through academic calendar, notices and meetings. For effective implementation of evaluation reforms, the examination committee communicates the detailed schedule of internal examination for the students well in advance. Invigilation chart is prepared and fixed to the staff noticeboard one day prior to the commencement of the examination. The faculties are assigned invigilation duties. The examination committee works as Internal Squad Committee and it takes care about copyfree atmosphere in the college. The internal assessment marks are submitted to University. The committee maintains one copy of the same

| | with them. | | | | |

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College prepares its academic calendar in line with University Academic Calendar at the beginning of the academic year. The College uploads it on college website. Further, it is displayed on the College notice board and in class rooms to enable the students to know wellin advance, the way programmes are going to be conducted. The Principal conducts meeting with the HoDs and Staff regarding smooth implementation of the academic calendar. The Time table of continuous assessment (10 Marks) and Internal Evaluation (20 Marks) is mentioned clearly in the academic calendar. All the faculty members follow the academic calendar to complete their CIE task. The HoDs also conduct departmental meetings and intimate their colleagues about conduct of CIE (Continuous Internal Evaluation). The department conducts internal assessment and provides 30 of the total credits assigned for a course on the basis of attendance, Unit tests, assignments and Internal Evaluation Tests. Assignments are given well in advance and their submission as per schedule is ensured by the departments. Internal marks are displayed on the notice boards to ensure transparency and correctness before they are forwarded to the university. All the matters relating to assignments, unit tests, marks and performance are discussed by HoDs in the meeting. In a semester the students are given assignments and Unit tests periodically before they write the university examinations. One Internal Evaluation test for 20 percent marks is conducted for every course. In every semester assignments are given and evaluated continuously. The continuous internal evaluation helps the students. The college conducts Internal Evaluation Test for Odd and Even semester towards the end of respective semesters. The Heads of the Department monitor attendance and progress of the student every year. We follow University Academic Calendar for major activities during the year.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.mahilaartshimatnagar.org/admission-po-co-and-pso.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
01	BA	Gujarati, Sanskrit, Hindi	152	149	98.2
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.mahilaartshimatnagar.org/naac-sss.html

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	0	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Gyan Satra	Shri D L Patel Lecture Series	26/10/2018
Indian Drama Literature a National Seminar	Gujarat Sahitya Acadami Gandhinagar	18/02/2019
Professional Guidance Workshop	Saptdhara	23/01/2019
National Youth Parliament	Arts and Commerce College,Gambhoi	28/01/2019
Cooperation Training for Girls	District Seva Sahakari Sangh	06/08/2018
Sanskrit Sambhasan Workshop	Sanskrit	17/08/2018
Woman Empowerment	DEO, Sabarkantha	07/08/2018
Personality Development	Saptdhara	17/08/2018
Motivation Seminar	Saurin Bhandari, Ahmedabad	22/08/2018
Gyan Satra	Shri D L Patel Lecture Series	26/10/2018
Indian Drama Literature a National Seminar	Gujarat Sahitya Acadami Gandhinagar	18/02/2019
Professional Guidance Workshop	Saptdhara	23/01/2019
National Youth Parliament	Arts and Commerce College,Gambhoi	28/01/2019
Cooperation Training for Girls	District Seva Sahakari Sangh	06/08/2018
Sanskrit Sambhasan Workshop	Sanskrit	17/08/2018
Woman Empowerment	DEO, Sabarkantha	07/08/2018
Personality Development	Saptdhara	17/08/2018
Motivation Seminar	Saurin Bhandari, Ahmedabad	22/08/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	NIL	NIL	17/10/2019	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	17/10/2019

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Gujarati	2	00

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Gujarati	4
Sanskrit	1
Hindi	2
Library	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	0	2019	0	NIL	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	0	0	NIL

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Attended/Seminars/Workshops	0	35	9	10
Presented papers	0	33	7	0
Resource persons	0	0	1	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Pedestrian Medical Service Camp	IMA, Himatnagar	3	80
International Woman Day	DEO, Sabarkantha	2	180
Cooperative Training	District Cooperative Union, Sabarkantha	2	90
Kanuni Guidance	Kanuni Seva Mandal, Himatnagar	1	123
Blood Donation	Red Cross, Himatnagar	2	5
Cloth and Books Distribution	Lions Club, Himatnagar	2	50
Kanya Kelavani Rath	College, Parakh NGO	4	40
Yog Week	College Rotary Club	2	110
Vyasan Nabudi	Gyan Dhara	1	70
Drugs Free India	Prohibition Dept, Sabarkantha	2	250
Cleanliness Drive	Nagarpalika, Himatnagar	2	140
Voter Awarness Day	Collector office, Sabarkantha	2	180
Thelesemmiya	Red Cross Ahmedabad	1	220
Tree Plantation	Forest Department	1	42
Woman Empowerment	Parakh NGO	1	120

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	0	NIL	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Woman Empowerment	Parakh NGO	Kanya Kelavani Rath	4	40
AIDS Prevention	Health Department, Sabarkantha	AIDS Awareness Day	2	122
Drugs Free India	Prohibition Department, Sabarkantha	Vyasan Nabudi Abhiyan	2	40
Swach Bharat Abhiyan	Nagarpalika, Himatnagar	Cleanliness Drive	2	140
Voter Awareness	Collector Office, Sabarkantha	Voter Awareness Programme	2	180
Youth Awareness	Arts College Gambhoi	Youth Parlaiment	2	45
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	6	Self	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	17/10/2019	17/10/2019	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	17/10/2019	NIL	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year	
Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
750000	644284

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Newly Added
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2008

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3041	201564	12	2120	3053	203684
Reference Books	4712	786569	178	136065	4890	922634
e-Books	0	0	1	5920	1	5920
Journals	520	100159	30	10820	550	110979
e-Journals	0	0	1	5920	1	5920
Digital Database	0	0	0	0	0	0
CD & Video	111	2825	0	0	111	2825
Library Automation	1	15000	0	0	1	15000
Weeding (hard & soft)	0	0	0	0	0	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platformon which module is developed	Date of launching e-content
NIL	NIL	NIL	17/10/2019

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	73	2	1	0	0	3	3	10	0
Added	7	0	0	0	0	0	2	0	0
Total	80	2	1	0	0	3	5	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
280000	255200	700000	644284

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. The Governing Body takes direct initiative in the maintenance and upkeep of infrastructure and support facilities in consultation with the Principal and the IQAC. The Principal and the hired agency monitor the quality of maintenance of infrastructure and equipments. The custodians of the equipments frequently examine them for timely maintenance and repairs to ensure performance and accuracy. The management bears the maintenance expenses in the lab. The Principal, the IQAC and faculties of discipline committee oversee the maintenance of the classroom equipment. Senior students in the classes take care of preserving facilities in the college intact. The college building is lent to the external agencies and Government for Exams on request. Though college does not have a duly appointed System Administrator to oversee the maintenance of the Computer Systems, there are two people from Nonteaching staff and one from teaching staff who oversee the maintenance of computers in the college. In case of any repairs beyond the capacity of the local staff, the college has made a contract to external agency that looks after the maintenance of computer systems in the college. All Sports amenities are under the in charge of the Director of Physical Education. A room is kept aside for keeping

Sports utilities. The management has employed a peon on its own for the upkeep of the ground, courts and sports equipment. The maintenance of the Courts and ground is done on time. Time is allotted to students for using sports facilities. Common facilities like Ground, seminar hall and running track are provided to the public and to the neighboring institutions on prior request. Students can avail Language Lab facilities on rotation basis. The students are allowed under the supervision of language teachers only. Seminar Hall is used to organize small functions like various competitions at college level, meetings of Alumni or Parents' Association etc. This hall is availed for screening of films based on educational topics or texts too. Library facilities are open to the students of not only our college but also students and researchers of other institutes and even general reading public. Maintenance and utilization of library resources are done through strictly following the library rules. A register is maintained to keep the record of all the visitors. Back issues of periodicals are issued to the readers. The maximum period of loan for books is 14 days. No person shall tear out, write upon or make any mark in any book or article belonging to the library. A book, if damaged or lost by a member, he/she shall pay the cost of the book as compensation

http://www.mahilaartshimatnagar.org/admission-facilities-utilization.html

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Government Scholarship	276	1131600
Financial Support from Other Sources			
a) National	NIL	0	0
b)International	NIL	0	0
View File

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill	15/08/2018	580	Saptdhara
Soft Skill	22/09/2018	150	Brahma Kumari
Soft Skill	23/01/2019	150	Parakh NGO
Yoga Meditation	21/06/2018	62	Lions Club College
Personal Counselling	08/03/2019	40	Women Cell
Personal counselling	09/04/2019	1	Women Cell
Personal Counselling	12/03/2019	1	Women Cell
Mentoring	11/08/2018	590	College Teachers
Mentoring	12/02/2019	590	College Teachers
Remedial	09/04/2019	69	College Teachers

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career Counselling	55	55	0	5

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
00	0	0	LIC, HDFC, Max LIFE, SBI, Honda	33	0

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	30	BA	Gujarati	SSMEHTA ARTS COLLEGE	MA
2019	2	BA	Gujarati	ARTS COLLEGE RAJENDRANAGAR	MA
2019	1	BA	GUJARATI	RGBAROT BHIOLODA	MSW
2019	1	BA	Gujarati	BED COLLEGE Prantij	B ED
2019	1	BA	Gujarati	BED Vidhyanagari	B ED
2019	2	BA	Gujarati	Mahila Arts College Mehtapura	MA
2019	12	BA	Sanskrit	Arts College	MA

2019	1	BA	Sanskrit	BED College Modasa	B ED
2019	9	BA	Hindi	Mahila College Mehtapura	MA
2019	2	BA	Hindi	RG Barot Bhiloda	MSW
2019	1	BA	Hindi	Arts College Idar	MA
2019	2	BA	Hindi	BED College Vidhyanagari	B ED
2019	1	BA	Hindi	B ED College Bhetali	B ED

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports Day	College	130
Cultural	College	115

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	00	National	0	0	NIL	NIL

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

For all round development of the students' college has formed various committees of the students to perform academic, sports cultural, extension, co curricular activities. These committees are made of different students of the college. The college has special committees namely Sports, Cultural, Welfare, Anti ragging, and Saturday Seva Dhara Committee. General Secretaries of the college is selected separately. These General Secretary of the college look after the committees and also perform various activities to bring name and fame to the college. Class Representative (C.R.) is also selected to look after activities of students and solve their problems. The aim and objective of these committees is to solve students' problems. Anti ragging committee is formed to avoid untoward incidents in the college. Along with academic committees, administrative committees are also formed. Fund is collected for the weaker section of the students. The College Annual Day is celebrated by the students

with great pomp and show. All the committees take keen interest in the celebration of the Annual Day and make it a grand success. The students with notable achievements in various fields are honored and given prizes and medals by renowned dignitaries. The students also feel happy and get motivated through such programme. The college performs various activities in view of N.S.S. The students make all round progress and development through these activities. In respect of Gandhi Jayanti, the students related with center, state and university can join the activities of their choice. N.S.S. students perform various activities namely Tree Plantation, Blood Donation and Cleanliness Movement. Academic lectures are delivered by renowned key note speakers. Various competitions are also organized to motivate the students. N.S.S. Camp for seven days is regularly organised in a nearby village. Such camps play prominent role in the all round development of the students. During the camp, various committees are formed for smooth handling of the camp. Numerous constructive activities are performed by the students. The students learn to solve the problems of their life from such camps. In order to provide all kinds of practical experiences, the students are involved in various committees namely Dinner committee, Cleanliness Movement Committee, Account Committee, Adult Education Committee, Discipline Committee and so on. The volunteers often hold academic discussion and dialogues among themselves. National Service Scheme to the victims of natural calamities like the earth quake, epidemic and flood me as its name suggests aims at various kinds of social services to the nation. The students learn various moral and social lessons through creative and constructive activities in college as well as in society. The volunteers also extend their support.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

4275

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The administration of institution is decentralized. The Institution believes in managerial concepts like strategic planning, teamwork, decision making and computerization The Institution believes in managerial concepts like strategic planning, teamwork, decision making and computerization The Management, the Principal and faculties work in tune for implementation of policy and plans. The Management meets Principal, Staff and administration of college in the beginning of the year and chalk out the plan for academic year. The management assigns duty to principal and the staff of the college. The Management monitors to promote and sustain quality. The Principal and HoDs are given total academic freedom by the Management. The Management maintains to be in touch with the Principal and thereby enlightens leadership for the smooth administration. The

management provides an opportunity to the teaching and non teaching staff appointing them on various committees of management like College Development Committee. At institution level various committees have been constituted to plan and monitor the functioning of different departments. The IQAC takes specific measures through deliberations and interactions by getting feedback from the departments and faculty. All the faculty members participate in the decision making by providing suggestions from time to time either in written or oral form. They also figure in the academic and administrative committees of the institution such as Building and Infrastructure, Sanitation and Maintenance, Discipline Committee, Library Committee etc. All the committees are constituted with a judicious combination of youth and experience. It enables an environment of organizational participatory democracy. The College also prepares its institutional budget. The students of the institution also play effective role in decision making. Even the suggestions from the Alumni, parents and employees are incorporated by the institution. In the institution, administrative powers and responsibilities are delegate to faculties on the basis of their experience, competence, commitment and attitude to meet the institutional goals and objectives. The college is run by The Vishvamangalam Kelavani Mandal, Himatnagar with the Governing committee. The Principal is given enough freedom to run the college. The Principal is the chief head of the college. Under him are the Heads of different Departments and faculty members. The IQAC also plays a vital role in college administration. Enough autonomy is given to all HoDs to run their Departments in accordance with the vision, mission and goals of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Ours is an affiliated college, so the curriculum designed by Hemchandracharya North Gujarat University Patan is followed by us. Of course, some of our staff members who are the members of the Board of Studies contribute their suggestions, valuable opinions in the framing of the syllabus. Some teachers from our college participated in curriculum design process in the capacity of the member of Board of Studies.
Teaching and Learning	Different types of teaching and learning strategies are adopted from Library references, Assignment submission and Paper Presentation at the end of the term. Guest lectures are arranged besides written tests to evaluate students' performance. This helps to improve their creativity, originality and analytical thinking. Through an effective system of student evaluation, a meaningful teaching and learning is assured. Interactive technique is adopted by way of question

	– answer sessions and group discussions. Students are guided to use library and other reference sources while preparing their assignments. Field Visits, Industrial Visits, and Educational Tours are arranged to enable the students to get experience of particular fields.
Examination and Evaluation	Our college is affiliated with Hemchandracharya North Gujarat University, Patan so we follow the all basic rules and regulation of examination department. Internal assessment is done as per University norms.?Model examinations conducted by internal examination committee on the basis of assignment, presentation and written test. The examination is observed by the university appointed observers. We conduct weekly test and evaluate the students.??The teachers make an analysis of the performance of students after every internal test and external examination in classroom.
Research and Development	The college has a Research Committee which looks after the various Research initiatives of the teachers. The staff members are encouraged to submit proposals for minor projects and major projects.?Motivates the staff and students to publish their research findings in reputed national and international journals. The college also provides financial support to the teachers to participate in various conferences, seminars and workshops. College also arranges expert lectures on different subject. Management encourages the teachers who have presented their papers in various conferences and seminars.
Library, ICT and Physical Infrastructure / Instrumentation	The Library is partially computerized and is in the process of fully automation. Book Bank facility is available in the library for the students. Separate seating arrangement is there for teachers in the library. There are four online computers for students and teachers in library to search books and article. We have ebooks facility from NList of inflibnet. The College is under central surveillance with the installation of CCTVs at several locations on campus and in the class room to ensure safety and security of the campus community. The college has four ICT enabled class

	rooms with speaker facility. The college has well furnished Seminar Hall with LCD projector.
Human Resource Management	As per the norms of State Government Human Resources are appointed in the institution. Human resources of the institute are utilized at its best possible manner. The faculty members given the liberty of arranging programme of their choice.??New faculty members are sent to workshops and faculty development programmes organised for the up gradation of their skills and knowledge. Non teaching staffs are given training as and when required. College also organizes meeting with the support staff to upgrade their work.
Industry Interaction / Collaboration	Students were taken for an education tour to Sabar Dairy where they visited different departments of the dairy and got acquainted with several things running in the dairy. There is an education department in the dairy which provides the overall operation system of the dairy. Every year college organizes the women co operative training with the help of Sabarkantha District co operative Union. Expert comes from Co operative union and educate the girl students how to start co operative activities in their village.
Admission of Students	We are affiliated with Hemchandracharya North Gujarat University, Patan, and there are prescribed norms for admission of our university. College gives admission to the students as per the rules and regulation of university. The college gives admission to the students who have passed 12 std in general stream and this is the eligibility to take admission in graduation programme of our college. When students come for admission they are given college information booklet where everything about college is mentioned. In the beginning of the term College forms admission committee to guide the students. Committee members inform students about the subjects and activities of the college and helps students to select subjects and different activities. College keeps all information about admission on its web site such as list of subjects and different activities conducted by

college. Admission Committee looks after the whole process of admission at B.A. level. They see to it that admissions are allotted as per the merit and government rules of reservation.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	In the beginning of the term with help of IQAC committee academic and non academic activity planning is done.As per the academic calendar of university college plans its calendar. The Institution believes in managerial concepts like strategic planning, teamwork, decision making and computerization. The Management, the Principal and faculties work in tune for implementation of policy and plans. The Management monitors to promote and sustain quality. The Principal and HoDs are given total academic freedom by the Management. At institution level various committees have been constituted to plan and monitor the functioning of different departments. The IQAC takes specific measures through deliberations and interactions by getting feedback from the departments and faculty. The College also prepares its institutional budget. The students of the institution also play effective role in decision making. Even the suggestions from the Alumni, parents and employees are incorporated by the institution for batter planning and development.
Student Admission and Support	We are affiliated with Hemchandracharya North Gujarat University, Patan, and there are prescribed norms for admission of our university. College gives admission to the students as per the rules and regulation of university. College has formed Student Council to support the different kind of activities in the college. .The student representatives in various collegecommittees for academic, cocurricular and extension activities play a vital role in the coordination and cooperation in organizing these college activities. Students are provided the government scholarships, freeships and free bus passes by the college. Admissions are given as per the policies of government. Students

	are provided guidance for competitive examinations. College is having career counseling cell to guide the students. College organizes Soft skill development lectures. Remedial coaching is given to the weak students. We have a well furnished language lab where students can learn computers. Every year we celebrate Yoga week to keep our students healthy. There is a women cell for personal counseling.
Examination	Our college is affiliated with Hemchandracharya North Gujarat University, Patan so we follow the all basic rules and regulation of examination department of university. Internal assessment is done as per University norms. College conducts subject wise weekly tests. ?Model examinations conducted by internal examination committee on the basis of assignment, presentation and written test. University examination is conducted under the observation of observer appointed by university examination department.
Planning and Development	College is having management software where every operation of college is done. College has soul software in library through which the whole library management is operated. Library is having bar coding system. Students can search books through bar code with the help of software. Student's data is preserved in the computer every year. Receipts of fees are given to the students through college management software. Entry of admission and enrolment of university are done through software. Most of the communication with government, and university are done through e mails. The planning of examination is computerized.
Finance and Accounts	The accountant in the college keeps the daily financial transactions on behalf of the Management. The college seeks the services of the External auditor for Final audit in March every year. All the financial documents of the period are submitted to the external auditor P. P. Patel Brothers, Himatnagar, the Chartered Accountant for verification and audit certificate. Omissions or errors, if any, reported by the Chartered Accountant are corrected as per his directions and the

| | final balance sheet report and certificate are issued by him. The audit wing of the government from the Department of Education visits the college periodically and inspects all the files relating to financial matters of all the schemes that the college has availed of. They submit the audit report to the college authorities. Any correction, if required, has been effected on the basis of the audit report and clarifications called by them are submitted as audit reply. On hearing and settling the omissions or errors, they give final report and liabilities, if any, will be settled. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr Dixa Savla	Language, Literature and Ramkatha	Hindu Research Foundation, Himatnagar	1000
2018	Dr Dixa Savla	FDP	SP University, VV Nagar	1200
2019	Dr Dixa Savla	Gujarati kavya Swad	RRH Patel Arts College, Vijapur	300
2018	Dr K L Patel	AGAS	PK Kotawala Arts College, Patan	300
2018	Dr K L Patel	AICP,AICP, Higher Education In India Vision and Transformation	Bahra Uni, Simala	5000
2018	Dr K L Patel	Language, Literature and Ramkatha	Hindu Research foundation Himatnagar	1000
2019	Dr K L Patel	AISHE Guideline	KCG, Ahmedabad	500
2019	Dr K L Patel	Annual Workshop on NSS	HNGU, Patan	300
2019	Dr K L Patel	Gujarati Kavya Swad	RRH Patel Arts College, Vijapur	450
2019	Dr K L Patel	Sahitya, Samaj and Tatva Gyan	GLS College, Ahmedabad	500

2019	Dr K L Patel	NAAC Awareness	HNGU, Patan	300
2019	Dr K L Patel	NAAC Revised Accreditation	KCG, Ahmedabad	300
2019	Dr K L Patel	AGAS, Conference	Growmore College	300
2018	Dr K V Ganvit	Dalit Sahitya	CN Arts College, Kadi	540
2018	Dr K V Ganvit	Language, Literature and Ramkatha	Hindu Research Foundation, Himatnagar	1000
2018	Dr K V Ganvit	Ved and Upanishad	BD Arts College, Ahmedabad	500
2019	Dr K V Ganvit	Sahitya Samaj and Tatva Gyan	GLS College, Ahmedabad	500
2019	Dr K V Ganvit	Tribal folk Epic Oral Literature of GUJ Raj	Govt Arts College, Amirgadh	500
2019	Mr. V G Patel	Ved and Upanishad	BD Colleg, Ahmedabad	400
2019	Mr. V G Patel	Sahitya, Samaj and Tatva Gyan	GLS College, Ahmedabad	400
2019	Mr. V G Patel	Gujarati Kavya Swad	RRH Patel Arts College, Vijapur	280
2019	Dr Dixa Savla	Sahitya, Samaj and Tatva Gyan	GLS College, Ahmedabad	400
2018	Dr A V Desai	Ved Upanishad	BD College, Ahmedabad	500
2019	Dr A V Desai	Sahitya, Samaj and Tatva Gyan	GLS College, Ahmedabad	500
2018	Dr A V Desai	Bharatiya Natya sahitya	Arts College, Satalasana	740
2019	Mr. V G Patel	Tribal folk Epic Oral Literature of GUJ Raj.	Govt Arts College, Amirgadh	400
2018	Dr Y H Patel	Language, Literature and Ramkatha	Hindu Research Foundation, Himatnagar	1000
2019	Dr Y H Patel	Sahitya, Samaj and Tatva Gyan	BD Arts College, Ahmedabad	400
2019	Dr Y H Patel	Gujarati Kavya Swad	RRH Patel Arts College, Vijapur	280
2018	Dr A S Patel	Dalit Sahitya	CN Arts College, Kadi	450

2018	Dr A S Patel	Ved and Upanishad	BD Colleg, Ahmedabad	400
2018	Dr A S Patel	Language Literature and Nationalism	Govt Arts College, Gandhinagar	350
2018	Dr A S Patel	Language, Literature and Ramkatha	Hindu Research Foundation, Himatnagar	1000
2018	Dr A S Patel	Conference, AGAS	PK Kotawala Arts College, Patan	300
2019	Dr A S Patel	Short Story, Gujarati	Arts College, Vadali	250
2018	Dr A S Patel	Bhartiya Natya Sahitya	Arts College, Satalasana	500
2019	Dr A S Patel	Sahitya, Samaj and Tatva Gyan	BD Arts College, Ahmedabad	400
2018	Mr B F desai	Ved Upanishad Seminar	BD Arts College, Ahmedabad	400
2018	Mr B F desai	Language Literature and Nationalism	Govt Arts College, Gandhinagar	350
2018	Mr B F desai	Language, Literature and Ramkatha	Hindu Research Foundation, Himatnagar	1000
2019	Mr B F desai	Sahitya, Samaj and Tatva Gyan	BD Arts College, Ahmedabad	400
2018	Dr P H Patel	Language, Literature and Ramkatha	Hindu Research Foundation, Himatnagar	1000
2018	Dr P H Patel	Language Literature and Nationalism	Govt Arts College, Gandhinagar	280
2018	Dr P H Patel	Indian Dramatic Literature	VNSB Arts College, Vadnagar	200
2018	Dr P H Patel	Natya Kala and Jivan Kala	Govt College, Poshina	500
2018	Dr D K Bhoya	Dalit Sahitya	CN Arts College, Kadi	540
2018	Dr D K Bhoya	Language, Literature and Ramkatha	Hindu Research Foundation, Himatnagar	1000
2018	Dr D K Bhoya	Ved Upanishad	BD Arts College, Ahmedabad	500
2018	Dr D K Bhoya	Bharatiya Natya	Arts College,	740

		sahitya	Satalasana	
2019	Dr D K Bhoya	Sahitya, Samaj and Tatva Gyan	GLS College, Ahmedabad	500
2019	Dr D K Bhoya	Tribal folk Epic Oral Literature of GUJ Raj	Govt Arts College, Amirgadh	500
[View File](View%20File)				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Staff Training Programme	Staff Training Programme	15/02/2019	15/02/2019	13	9
2018	NIL	Administrative Training	07/08/2018	07/08/2018	0	7
2019	NIL	Planning of Work	12/04/2019	12/04/2019	0	10
2018	NIL	Computer Training	15/12/2018	15/12/2018	0	7
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	04/10/2019	04/10/2019	00
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Insurance, Tuition Fees concession to the Children of staff Loan facilities through credit society Tea facility during the examination	Insurance, Tuition Fees concession to the Children of staff Loan facilities through credit society Uniforms for the supportive staff Tea	Insurance Book Bank facility is available in the library for the students Career Guidance cell provides information on job availability

days Free WiFi connectivity	facility during the examination days Free WiFi connectivity	Health Centre is established in the college. Well come programme is organized for the fresher students' in order to acquaint them with all the related matters of academic and support services. Thallessemia Test is organized for the B.A. Sem I students. Free WiFi connectivity

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accountant in the college keeps the daily financial transactions on behalf of the Management. The college seeks the services of the External auditor for Final audit in March every year. All the financial documents of the period are submitted to the external auditor P. P. Patel Brothers, Himatnagar, the Chartered Accountant for verification and audit certificate. Omissions or errors, if any, reported by the Chartered Accountant are corrected as per his directions and the final balance sheet report and certificate are issued by him. The audit wing of the government from the Department of Education visits the college periodically and inspects all the files relating to financial matters of all the schemes that the college has availed of. They submit the audit report to the college authorities. Any correction, if required, has been effected on the basis of the audit report and clarifications called by them are submitted as audit reply. On hearing and settling the omissions or errors, they give final report and liabilities, if any, will be settled.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Parakh NGO	4000	Academic
No file uploaded.		

6.4.3 – Total corpus fund generated

200000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No			
Administrative	Yes	Charted Accountant	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents association holds meeting with teachers once in a year. 2. Parents analyse progress of their wards with principal. 3. Parents gives their suggestion for betterments of their wards.

6.5.3 – Development programmes for support staff (at least three)

1. College organizes computer training for clerical staff. 2. Lectures organized on soft skill and communication. 3. Management arranges meeting of supportive staff for batter performance.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. College started Faculty Exchange Programme 2. Students are encouraged to participate in various activities. 3. Started D L Patel Memorial Lecture Series. 4. Mentor system is started.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Co operative Training	06/08/2018	06/08/2018	11/08/2018	90
2018	Women Empowerment	07/07/2018	07/07/2018	07/07/2018	100
2019	Silver Jubilee Celebration	26/02/2019	26/02/2019	27/02/2019	1500

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Beti Bachao Beti Padhao	27/06/2018	27/06/2018	86	15
Woman Empowerment	07/07/2018	07/07/2018	87	13
Co-operative Training	06/08/2018	11/08/2018	90	2
Woman Legal Rights	09/08/2018	09/08/2018	120	8
International Women's Day	07/08/2018	07/08/2018	110	7
International Yoga Day	21/06/2019	21/06/2019	80	12

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

			0				

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	25/07/2018	1	Addiction Prohibition	Addiction	22
2018	1	1	13/08/2018	1	Cloth Distribution to Poor	Charity	42
2019	1	1	01/01/2019	1	Voting Awareness	Voting Awareness	70
2019	1	1	21/06/2019	1	Yoga Day	Health Awareness	80

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	04/10/2019	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Cleanliness Awareness	01/08/2018	15/08/2018	44
Cloth and Books Distribution	13/08/2018	13/08/2018	42
Service of Pilgrims	20/09/2018	22/09/2018	50
Time Management	22/09/2018	22/09/2018	150
Sardaar is Sardar	02/10/2018	02/10/2018	100
My Life is My Duty	26/10/2018	26/10/2018	300
Lecture and Recitation of Bhagawat Gita	19/12/2018	19/12/2018	80

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree Palntation 2. Plastic Free Zone 3. Public Transportation 4. Pedestrian Friendly roads 5. Regular Cleanliness of Campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<div align="center">

1. Woman Empowerment 2. Saptdhara Initiatives

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Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.mahilaartshimatnagar.org/students-best-practices.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of Mahila Arts College, Motipura, Himatnagar aims at attaining excellence of students in academic world and preparing them to face the challenges of 21st Century world to inculcate the skills and values necessary to succeed in real life and above all making them responsible citizens and real human beings with compassion and love. Our college carries out certain activities which seem to reflect the vision and mission of the college. In the present world of extracurious technosavvy generation, women are to be making aware about the world through different activities. To substantiate the vision of the college, that is to promote rural women empowerment. The college offers number of concession and scholarship for the economically poor student to pursue their higher education in the college. The administrative Council and College trust give much importance for the development and betterment of the college education. The management inspires the Principal, all the HODs, staff and students for the fulfillment of stated Vision and Mission. Management discusses in the regular meeting the academic, administrative plan and policy and implementation. The college fulfils all the requirements of department like infrastructure, library, building and extension. Management offers concession economically poor students and scholarship for the student achievers. The management implements all the decisions taken in the IQAC meetings with stakeholders for the enhancement of Quality Assurance and sustenance in all areas of Academic performance of the Institution. The discussion and decision with regard to the circular programmes in tune with Vision and Mission of the institution taken by various academic bodies are communicated effectively to all students, teaching and non teaching staff members of the college through circular. The objectives and programmes Vision and Mission are displayed in the notice board all departments. These are exhibited through flex board in the importance sections of the campus.

Provide the weblink of the institution

http://www.mahilaartshimatnagar.org/about-vision-priority.html

8.Future Plans of Actions for Next Academic Year

• To organize Faculty Development Workshop in the college for both academic and nonacademic staff. • Preparation for the NAAC RAR Report submission for the second cycle NAAC Reaccreditation. • To organize orientation workshop and visit to industry for the students in order to develop Entrepreneurship Skill. • Open access of the library for the public citizens of Himatnagar. • To construct new Toilets for girls separately on play ground. • To offer new drinking water facilities for girls separately. • To construct new staff room with furniture for the teaching staff. • Preparation for the annual day celebration with felicitation for outstanding performers in academic, sports and cultural activities. • To develop new smart class room. • To develop facility of recording of visiting